



Helping schools excel ♦ Helping children learn

## REQUEST TO REPORT ACT 48 HOURS

**Better Kid Care will not automatically record hours unless permission form is signed below and submitted**

Note: On September 1, 2009, we will begin reporting only **completed course titles** to PDE for Act 48. A course can only be reported if all lessons within each course title are completed. We will no longer report individual lesson titles.\*

Do not submit this form until certificate of attendance is received			
<b>Lesson Titles:</b> _____ _____ _____ _____ _____ _____	<b>Date Certificate(s) issued:</b> _____ / _____ / _____ _____ / _____ / _____ _____ / _____ / _____ _____ / _____ / _____ _____ / _____ / _____ _____ / _____ / _____		
Name of Training Organization: <b>Penn State Better Kid Care Program</b> Course Instructor: <b>James E. Van Horn, Ph.D., CFLE</b> PQAS #: <b>CT-0720000</b>			
Registrant's Information			
Name	Professional Personnel ID: _____ <small style="text-align: center;">REQUIRED PA Dept. of Education Number</small> <small style="text-align: center;">Social Security Number <i>not</i> accepted to report Act 48 hours</small>		
Email Address	Home Phone	Work Phone	
Home Street Address	City/State		Zip
Employer Name		Title	
Employer Street Address	City/State		Zip

My signature below authorizes the release of my educational record information to PDE:

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Signature
Date

**Submit form to:**

**Penn State Better Kid Care**  
**253 Easterly Parkway**  
**State College, PA 16801**  
 Telephone: 800-452-9108  
 Fax: 814-865-7893

\*View additional information regarding requirements to report Act 48 hours on the Better Kid Care Web site: <http://www.betterkidcare.psu.edu> select **Distance Education** link.

To obtain the REQUIRED Professional Personnel ID Number and for more detailed information about Act 48 visit the Pennsylvania Department of Education Web site: <http://www.pde.state.pa.us>